

# APPLICATION GUIDELINES

Croydon Commitment Grassroots Awards 2019 in partnership with Croydon Voluntary Action

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## **The 2019 Grassroots Awards Programme opens in March 2019.**

For its 15 year anniversary, Croydon Commitment will be offering up to fifteen awards.

Each project must address one of the following five themes:

- \* Education
- \* Employment
- \* Environment
- \* Social Inclusion
- \* Health and Wellbeing

Each project must demonstrate that it:

- \* Meets a clear social need in Croydon,
- \* Delivers a positive social impact,
- \* Offers a learning experience which can be shared with Croydon Commitment partners and stakeholders,
- \* Has clear outputs and goals.

## **APPLICATION PROCESS**

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### **Eligibility**

All award applicants must fill out the pre-eligibility checklist. As a minimum, to be eligible for these awards you must operate mainly in Croydon, have done so for two years minimum, be a constituted organisation, registered charity, social enterprise or charitable incorporated organisation (CIO), and have a bank account in the name of said organisation.

Once checklists are submitted, applicants will be informed whether or not they are eligible to apply for the Grassroots awards within three working days. The deadline for submission of the pre-eligibility checklist is **11am Tuesday 30th April 2019**.

## **Workshops**

There will be two Grassroots application workshops available to those requiring guidance with their applications. They will be held at Mott MacDonald House, 8-10 Sydenham Road, Croydon, CR0 2EE. To book your place on either Tuesday 26th March (morning session) or Monday 29th April (afternoon session), please visit [www.cvalive.org.uk](http://www.cvalive.org.uk).

## **Application form**

The application form can be downloaded from the website (listed below). The application form is in three sections. The first section requires organisational details, including contact details and the information about the organisation. The second section is about the project itself, and involves details about the type of project, its time frame, the need for this project and the social impact it will have. The third section is for the details of the funding needed for the project. Finally, the declaration must be signed.

## **Submitting applications**

For the 2019 Croydon Commitment Grassroots Awards, applications will be accepted until the **11am on Tuesday 7th May 2019**.

To apply for the grant please download the application form from [www.croydoncommitment.org.uk/ourprogramme/social-inclusion](http://www.croydoncommitment.org.uk/ourprogramme/social-inclusion) or <https://www.cvalive.org.uk/support-for-groups/funding/funding-news/local-funding-opportunities/>.

You should hear if you have been shortlisted by Tuesday 14th May 2019, with the awards evening planned for June 2019.

## **AWARD PACKAGE**

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This year Croydon Commitment will offer a package of support and funding (between £500 and £3,000). You may also receive specialist advice and in-kind support from a range of business experts in Croydon.



## **Expert advice**

We work with a range of business members with specialisms in finance, marketing, engineering, insurance and events management.

## **Connections**

We work with a huge range of stakeholders in Croydon and can help develop your network within Croydon. You will also have the opportunity to present your project and its outcomes at one of our partners meetings.